



**City of Salida
Creative District**

Creative District Bike Rack – Call for Entries

Application Form

Attention: Michael Varnum
Salida Creative District
220 W. Sackett
Salida, CO 81201
(719) 530-0933

Submission Deadline: July 28, 2014

Applicant: _____

Street Address: _____

City: _____ Zip: _____

County: _____

Mailing Address (if different): _____

City: _____ Zip: _____

Phone Number: _____ day _____ evening _____

Fax: _____ Email: _____

Website: _____

Check List

1. ___ Completed Application Form
2. ___ 3 sets of color prints of previous examples of work
3. ___ Illustration of proposed Bike rack
4. ___ Budget not to exceed \$2,000
5. ___ 3 references of previous clients
6. ___ Project delivery date

Background

Salida is recognized as a state leader in the arts and is a Colorado Certified Creative District. This is greatly due to a municipality committed to emphasizing an existing historic downtown as a center of commerce, and to a strong contingent of creative enterprises reusing this existing built environment to live, work and conduct business. Salida's unique growth during the recent economic downturn is due to a community comprised of numerous arts, cultural and non-profit organizations, and a city government that has transformed the neighborhood into a focal point for attracting visitors and celebrating and strengthening the town's unique identity.

Project Description

The City of Salida is looking for an artist/artists, contractors, architects, or designers to design and construct a bike rack for the Creative District. The City is partnering with LiveWell Chaffee County and the USA Pro Challenge Cycling race local organizing committee on the funding of the bike rack. The City will install the bike rack at a location near the Fritz on Sackett Ave. Key goals of the City of Salida is to have the pieces be congruent to the use of the site and surrounding area and commemorate the 2014 Queen Stage of the USA Pro Challenge. The design of the bike rack should depict a cycling theme. The timeline for project delivery to the City of Salida is on or before August 18, 2014. Applicants are encouraged to visit the site and make a connection to our creativity, history, people and place.

The bike rack or racks must accommodate at least 14 bikes.

A mandatory pre-bid meeting will be held on Thursday, July 17, 2014 at 2:00 p.m. at the southwest corner of Riverside Park.

The bike rack will be installed by the City of Salida.

Who can submit proposals?

The project is open to Chaffee and Fremont County artists, contractors, architects, or designers. Up to four finalists will be selected. The City of Salida has budgeted \$2,000 for bike rack or racks that will accommodate at least 14 bikes in the designated area. If no proposal is determined to be appropriate, the City of Salida may decide to reopen the selection process to a wider area.

Award Criteria

The City of Salida will award the bid for the products and services that will serve the City's best interest; therefore, the following criteria will be used when evaluating bids:

1. Meets or exceeds specifications for design, aesthetics and functionality.
2. Is a design that compliments and enhances the aesthetics and environment of the Creative District and depicts the USA Pro Challenge 2014 Queen stage.
3. Bike rack construction design is approved by the City engineer.
4. Is within the \$2,000 budget allocated for each sign/sculpture.
5. The bike rack or racks must meet the requirements of the Salida Public Works Department in the areas of drainage and fastening to the curb. Please address questions to Kevin Crowley at 539-6257

Bid Submittal Requirements

1. Applicants shall provide a PDF of the creative bike design and three (3) 8 1/2 "x 11" copies with the bid submittal.
2. Each design shall incorporate a space for six logos. Logos will be a minimum of 3"x3" each. Logos will be supplied by the City of Salida.
3. Identify all services, which are expected to be provided by the City of Salida.
4. **A mandatory pre-bid meeting will be held on Thursday, July 17, 2014 at 2:00 p.m. at the southwest corner of Riverside Park.**

For additional information prior to the bid submittal deadline or for additional information regarding this Call for Entries contact: Michael Varnum at michael@salidasteamplant.com.

General Conditions

Reserved Rights: The City of Salida reserves the right to:

- Modify or cancel the selection process or schedule at any time;
- Waive minor irregularities;
- Reject any and/or all responses to this CALL FOR ENTRIES and seek new proposals when it is in the best interest of the City to do so;
- Seek clarification or additional information from respondents as it deems necessary to the evaluation of the response;
- Incorporate this CALL FOR ENTRIES and the selected team's response to this CALL FOR ENTRIES as part of any formal agreement between the City and the respondent;
- Negotiate modifications to the CALL FOR ENTRIES with the selected respondent as part of the negotiation process.
- Modify the CALL FOR ENTRIES opportunity available to applicants.
- Bids shall be completed on the form furnished. Any exceptions to the specifications must be attached hereto and made a part of the contract. Retain one copy for your records.
- Successful Applicants must complete a W-9 form (Taxpayer Identification No.).
- The City of Salida is exempt from all local, state and federal taxes.
- The City of Salida reserves the right to reject any and all quotes and to waive informalities and minor irregularities in quotes received and to accept any portion of the quote if deemed in the best interest of the City of Salida.

Hold Harmless: By participation in this CALL FOR ENTRIES process, applicants agree to hold harmless the City of Salida, its officers and employees from all claims, liabilities and costs related to all aspects of the development team selection process.

Public Information: All documents, conversations, correspondence, etc. between the City and respondents are public information subject to the laws and regulations that govern the City of Salida, unless specifically identified otherwise.

Expenses: All expenses related to any applicant's response to this CALL FOR ENTRIES, or other expenses incurred while the selection process is underway, are the sole obligation and responsibility of the applicant.

Location

The bike rack design shall fit within the parameters of the site. Potential bidders must attend a mandatory pre-bid meeting prior to the submittal of proposals.

Sackett Street Bike Rack

